

ALLEN

E L E C T R I C
S U P P L Y C O

Our Standard Payment Terms are

**Variable % Cash Discount 10th proximo, Net 25th proximo
with past due invoices subject to monthly service charges**

and are implemented as follows:

- 1/ We bill through the 25th of the month. Invoices dated after the 25th are considered dated the first of the following month.
- 2/ Cash discounts for early payment may be offered based upon the material purchased. Each line item invoiced states the applicable percent of cash discount, if any. The total applicable cash discount, if any, is stated at the bottom of each invoice.
- 3/ Cash discounts, if any, may be taken on invoices that are paid by the 10th of the month following the date of invoice.
- 4/ All invoices become due and payable net (cash discount not allowed) on the 25th of the month following the date of invoice.
- 5/ Invoices not paid by the net due date are past due and are reported as such in our monthly report of all open account balances to Dun & Bradstreet.
- 6/ Invoices not paid by the net due date are subject to a service charge of 1% per month or any fraction thereof (12% per annum) until paid. However, if all invoices and service charges shown as past due on a monthly Statement of Account are paid prior to the tenth of the following month, the most recent month's service charge then will be waived.
- 7/ Invoices not paid by the 25th of the second month following the date of invoice will cause the customer's account to be placed on credit-stop.
- 8/ **For Example:** February invoices (those issued between January 26 and February 25, inclusive) may be paid:
 - On or before March 10 with cash discount (if any) taken.
 - After March 10 but not later than March 25 with cash discount forfeited.
 - After March 25, subject to monthly service charges.
 - Prior to April 10 (along with all other past due invoices and past due service charges) and the March 25 service charge will be waived.
 - Prior to April 25 to remain in good credit standing. If not, further credit will not be extended until all invoices that are more than thirty days past due are paid.
- 9/ The service charge percentage stated above is subject to change without notice.
- 10/ We reserve the right to refuse credit at anytime. Our customer's failure or inability to collect its accounts receivable is not cause to waive or modify the terms stated above. In the event we hire an attorney or collection agency to collect a past due balance, the customer will be required to pay all fees and costs incurred by us as well as the account balance and legally permissible interest through the date of collection.